

VOCATIONAL EDUCATION

Fiscal Audit

(To be verified/completed by a state consultant in conference with
finance personnel and the vocational director)

VOCATIONAL DIRECTOR: _____

SYSTEM: _____ **SCHOOL:** _____

CONSULTANT: _____ **DATE:** _____

Consultant: Please clarify answers by providing comments where applicable.

1. Federal funding is used to supplement, not supplant, state and local funding. Yes No
____ _

Comments: _____

2. Budgets, budget amendments, and expenditures are monitored from previous year for supplanting. Yes No
____ _

Comments: _____

3. Perkins program improvement funds are spent only on those vocational programs that meet the six quality indicators specified in the state plan: (certified teacher, state-approved standards, articulation, labor market data, active and affiliated vocational student organization and advisory committee) Yes No
____ _

Comments: _____

4. One hundred percent (100%) of federal funding is spent on program improvement in vocational education. Yes No
____ _

Comments: _____

5. Federal funds were used to provide vocational and technical education programs to students prior to the seventh grade Yes No
____ _

Comments: _____

6. Carl Perkins funds were used for School-to-Work activities. Yes No
____ _

Comments: _____

7. Federal funds were used to:
- | | | |
|--|------------|-----------|
| a) <u>Require</u> any secondary school student to choose or pursue a specific career path or major; | <u>Yes</u> | <u>No</u> |
| | — | — |
| b) <u>Mandate</u> that any individual participate in a vocational and technical education program, including a vocational technical education program that requires the attainment of a federally funded skill level, standard, or certificate of mastery. | | |
| | — | — |

Comments: _____

8. Federal funding is allocated to the following program improvement and expenditures required by the Perkins Act:
- | | | |
|--|------------|-----------|
| | <u>Yes</u> | <u>No</u> |
| ▪ Strengthen the academic, and vocational and technical skill of students; | — | — |
| ▪ Provide students with experiences in all aspects of an industry; | — | — |
| ▪ Develop, improve and expand the use of technology in vocational education programs; | | |
| ▪ Provide professional development programs for teachers, counselors and administrators; | — | — |
| ▪ Develop and implement evaluations of local vocational education programs; | — | — |
| ▪ Provide services and activities that are sufficient size, scope, and quality to be effective; | — | — |
| ▪ Initiate, improve, expand, and modernize quality vocational education programs; | — | — |
| ▪ Provide services and activities that are sufficient size, scope, and to be effective; | — | — |
| ▪ Link secondary and postsecondary vocational education programs, including implementing Tech Prep programs. | — | — |

Comments: _____

9. Comparability is practiced when the LEA accepts federal funding.
- | | | |
|--|------------|-----------|
| | <u>Yes</u> | <u>No</u> |
| | — | — |

Comments: _____

10. Expenditures for:
- | | | |
|-------------------------------------|------------|-----------|
| | <u>Yes</u> | <u>No</u> |
| a) Administration do not exceed 5%. | — | — |
| b) Personnel do not exceed 35%. | — | — |
| c) VSO travel do not exceed 20%. | — | — |

Comments: _____

11. Federal funds were spent for capital outlay projects, and expenditures validated as a special budget line item. Yes No
— —

Comments: _____

12. Budget and budget amendments are approved by the State Department of Education. Yes No
— —

Comments: _____

13. State and national dues are collected from each vocational student organization and forwarded to the appropriate state or national office in a timely manner. Yes No
— —

Comments: _____

14. Federal funds are targeted toward improving levels of performance on Core Indicators. Yes No
— —

Comments: _____
